



**State Health Society
National Urban Health Mission
Directorate of Health Services
Campal, Panaji – Goa. 403001**



Advt. No. DHS/NUHM/Staff-Recruitment/Adv/2022-23/388

Dated : 30 /03 /2023

On obtaining the approval of the Hon'ble Health Minister & Secretary (Health)/Mission Director NHM. It is proposed to fill up the following categories of posts purely on **Contract basis** for a period of one year under National Urban Health Mission (NUHM), Directorate of Health Services, Panaji – Goa.

The educational qualifications and other requirements for the posts are specified below:

Sr. No	Designation Post	No. of Posts	Monthly Remuneration (Consolidated)	Essential/ Desirable Qualification	Day & Time of Walk-In- Interview
1	Data Entry Operator(NUHM)	01	₹ 10,000/-	Essential 1. Graduate in any stream 2. 6 months course in Computer Desirable Knowledge of Marathi	Date: 10/04/2023 Reg.time : 10:00am to 10:30am Venue: DHS Cabin Interview time : 11.:00 am
2	Administrative Assistant(NLEP)	01	₹ 12,000/-	Essential 1. Graduate in Commerce from a recognized University. 2. Diploma in Computer application with Tally from recognized institute. 3. At least 2 years' experience in the administration as well as in Accounts. 4. Knowledge of Konkani Desirable Knowledge of Marathi	Date: 11/04/2023 Reg.time : 10:00am to 10:30am Venue: DHS Cabin Interview time : 11.:00 am

- The age limit for all these posts will be preferably not less than 18 years and not exceeding 40 years (relaxable as per instructions/orders issued by the Government from time to time) in case of SC/ST 5 years, OBC 3 years and PH 10 years are relaxable from the date of application).
- 15 years' residence certificate is mandatory** for all applicants with the exceptions mentioned below:
 - The State Government employees who are working outside the State shall be exempted from producing 15 year's residence certificate for their children.
 - A person whose marriage is registered in Goa, with the person having fifteen years' residence in Goa, and both are residing in the State of Goa continuously for a period of 5 years.
 - Ex-service men/women and their spouse and children, who are residing in Goa for the last two years after discharge/release/ retirement from the armed forces.
- Knowledge of Konkani is essential and Knowledge of Marathi is desirable.
- The selected candidate will be stationed in different parts of the State.
- The selected candidate shall have no claim in future for absorption in any regular job in State Govt. Service.
- This is a National Health Programme and the jobs created will not be regularized.
- Applications without valid council registration will not be entertained for specified posts.

The candidates fulfilling the above requirements for the post are requested to submit applications along with their Biodata, Photo and original copies of their certificates in proof of the Educational qualification, Birth, Residence Certificate (15 years Domicile in state of Goa) and Experience if any for verification.

FORMAT FOR APPLICATION

To.
State Programme Officer (NUHM)
National Urban Health Mission
Directorate of Health Services,
Campal, Panaji - Goa.

Sub: Application for the post of _____

1. Name of the Candidate:
2. Address with Pin Code:
3. Telephone No. /Mobile No:
4. Email Id:
5. Gender:
6. Date of Birth:
7. Residence Certificate No.:
8. Qualification/Council Registration Certificate No.:
9. Experience if any:

Signature of Applicant

Sd/-

**_____
Director of Health Services/ Vice Chairman
State Health Society, Goa.**