

APPLICATION FOR SUPPLY OF TENDER FORM

To,  
The NRHM, Secretariat  
Directorate of Health Services,  
Government of Goa,  
Campal Panaji-Goa.

Sub: **Purchase of Tender document**

Sir,

I/We am/are registered with PWD (Goa) as Class \_\_\_\_\_ in \_\_\_\_\_ (Category)  
Contractor / Contractors and our Registration No. is \_\_\_\_\_  
\_\_\_\_\_ it is certified that the said registration is valid up to \_\_\_\_\_ and our **PAN CARD No.** is \_\_\_\_\_.

I/We am/are not registered with CPWD.

I/We am/are registered contractors with MES/Railways/P & T/State PWD also Particulars of authority, Class and tendered amount/limit upto which I/We am/are eligible to tender are furnished below:-

AUTHORITY	CLASS	TENDER LIMIT

It is certified (Confirmed) that the registration/these registration is /are valid as on dated and we shall inform the department ourselves as soon as our registration expires or is cancelled/revoked.

I/we request that permission may be granted to me/ as for the purchase of tender document for the work of \_\_\_\_\_  
\_\_\_\_\_

This stands at Sr. No. \_\_\_\_\_ of the published tender notice No. \_\_\_\_\_ dated \_\_\_\_\_.

Name: \_\_\_\_\_

Yours Faithfully,

Address: \_\_\_\_\_  
\_\_\_\_\_

Contact No. \_\_\_\_\_

(Contractors/Agency)  
Issue/do not issue the tender form

(FOR OFFICE USE ONLY)  
Eligible Class and Category \_\_\_\_\_  
Registered Class and Category \_\_\_\_\_

**Cost Rs. 1000/-**

STATE HEALTH SOCIETY  
NRHM GOA.  
Directorate of Health Services,  
Government of Goa,  
Panaji-Goa.

### **NOTICE INVITING TENDERS**

1. Sealed Tenders are hereby invited by the State Health Society, Goa, Directorate of Health Services, Govt. of Goa, Campal, Panaji for Repairs/roof of Asilo Hospital Mapusa, Goa. (phase I) Estimated cost of Rs. 9.74 Lakhs.
2. Tender document consisting of complete specification, the schedule of quantities of the various classes of work to be done and the set of conditions of contract to be complied with by the person whose tender may be accepted, can be purchased at the NRHM, Secretariat between the hours of 10 a.m. and 4 p.m. everyday, except on Sundays and Public Holidays on payment of RS. 1000/- (Rupees One Thousand Only) in cash.
- 2A. The site for the work is available.
3. Tenders, which should always be placed in sealed cover with the name of the work written on the envelope will be received by the NRHM Secretariat upto 1.00 p.m. on 05/09/2011 and will be opened in the same office at 3.00 p.m.
4. The time allowed for carrying out the work will be 45 days (including monsoon) from the date of receipt of work order by the contractor.
5. The contractor should quote in figures as well as in words the rates, and amount tendered by them. The amount for each item should be worked out and the requisite totals given.
6. Issue of tender form will be stopped two days before the date fixed for the opening of the tenders.
7. Earnest money Deposit amounting to Rs. 25,000/- in form of Demand Draft must be submitted along with individual tender and each tender is to be sealed superscribed with the name of the work and addressed to the State Health Society Goa, no other form including hard cash shall be accepted.
8. The contractor, whose tender is accepted (unless exempted) will be required to furnish by way security deposit for the due fulfillment of the contract at uniform rate 10% subject to maximum Rs. 5 lakhs.
9. The acceptance of a tender, will rest with the State Health Society, Goa which does not bind itself to accept the lowest tender and reserves to itself the authority to reject any or all of the tenders received without the assignment of a reason. All tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.
10. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.

11. All rates shall be quoted in the proper form of the tender alone.
12. An item rate tender containing percentage below/above will be summarily rejected, however where a tenderer voluntarily offer a rebate for payment within a stipulated period, this may be considered.
13. On acceptance of the tender, the name of the accredited representative(s) of the contractor who would be responsible for taking instructions from the Medical Supdt., Asilo Hospital, Mapusa shall be communicated to the NRHM Secretariat.
14. Special care should be taken to write the rates in figures as well as in words, and the amounts in figures only, in such a way that interpolation is not possible. The total amount should be written both in figure and in words. In case of figure, the words Rs. Should be written before the figure of rupees and words Paise after the decimal Figure e.g. Rs. 2.15 P. and in case of words the word Rupees should precede and the word Paise should be written at the end, unless the rates is in whole rupees and followed by the words only, it should invariably by upto two decimal places. While quoting the rate in schedule of quantities, the word only should be written closely following the amount and it should not be written in the next line.
15. The State Health Society, Goa does not bind itself to accept the lowest or any tender and reserves to itself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.
16. Sales tax/or any other tax on material in respect to this contract shall be payable by the contractor and Government will not entertain any claim whatsoever in this respect.
17. The contractor must produce PAN CARD before the tender papers can be sold to him.
18. No Engineer of Gazetted rank or other Gazetted Officer employed in engineer or Administrative duties in an Engineering Department of the Government of Goa is allowed to work as a contractor for a period of two years of his retirement from Government service without the previous permission of the Government of Goa. His contract is liable to be cancelled if either the contractor or any of his employees is found at any time to be such a person who had not obtained the permission of the Government of Goa as aforesaid before submission of the tender of engagement in the contractor's service.
19. The tender for the work shall remain open for acceptance for a period of 90 days from the date of opening of the tender, If any tenderer withdraws his tender before the said period or makes any modification in the terms and conditions of the tender which are not acceptable then the State Health Society shall without prejudice to any other right or remedy is at liberty to forfeit the entire amount of the (EMD) Earnest Money Deposit in the first instance. If such withdrawal is repeated with any other State Health Society then the tenderer will also be liable for blacklisting, after issue of proper show Cause Notice.

20. The tender of the work shall not be witnessed by a contractor who himself/themselves has/have tendered or who may and has/have tendered for the same work. Failure to observe this condition would render tenders of the contractor tendering as well as witnessing the tender liable to summary rejection.
21. The tender for the composite work includes the sanitary and water supply installations. Electrical Works and Horticulture work.
22. The tenderer, apart from being a class I (B&R) contractor must associate himself with agencies of the appropriate class which are eligible to tender for (i) Electrical (ii) Sanitary and Water Supply Installation and (iii) Horticulture.
23. Unsealed tenders will be summarily rejected.
24. The contractor should read the specifications and get acquainted himself with the nature of the work to be executed carefully before submitting the tender.
25. The tenderers should check working conditions of the site and locality and no claim will be entertained on this issue.
26. Tenderer should also enclose duly attested copies of the following along with tenders:
  - a) Contractor's Latest Registration Certificate.
  - b) PAN CARD
  - c) Sales-tax Clearance Certificate

Dated: 19/08/2011

(Dr. Rajnanda Dessai)  
Director of Health Services  
Panaji-Goa.