



**GOVERNMENT OF GOA
Medical Store Depot (MSD),**

Directorate of Health Services, Campal, Panaji, Goa 403 001

Email: msddhsgoa@yahoo.in

Ph. Nos. 2225646/ 5540/ 5668

No. 83/DHS/MSD/PT/2018-19/2086

Dated: 04 / 02/2019.

TENDER NOTICE

**TECHNICAL BID AND FINANCIAL BID TO BE SUBMITTED IN SEPARATE
ENVELOPES**

1. E-tenders are invited by the Director, Directorate of Health Services, Panaji, Goa on behalf of the Governor of Goa **upto 15/03/2019 at 5.00 p.m.** for supply of Laboratory Chemicals, Reagents, Kits. The Approximate value of the tender is Rs.1.5 crores.
2. The tender forms with terms and conditions and list of the items can be viewed and downloaded online at www.etender.goa.gov.in
3. As per notification No.3/40/2003-IND (Part) dated 8th September 2011 issued by Industries Department Government of Goa Secretariat Porvorim Goa. Only those Micro & small Enterprises having turnover not exceeding Rs. 10 crores per annum for the preceding 3 financial years and acknowledged with Entrepreneurs Memorandum Part –II by the Director of Industries, Trade and commerce shall be eligible for the benefit under this scheme. A copy of the certificate may be furnish.
4. The tender No.83/DHS/MSD/PT/18-19/2086 dated 04/02/2019 should be submitted on line. Last date of submission of quotation online is 15/03/2019 at 5.00 p.m. Non submission of tenders within the stipulated date and time will not be entertained.
5. The following payments to be made online through e-payment mode towards **Tender document Fee(TDF), e-Tender Processing Fee(TPF), and Earnest Money Deposit(EMD) to be paid online through e-payment mode via**
 - i. **National Electronic Fund Transfer(NEFT)/ Real Time Gross Settlement(RTGS) /Axis Bank Over the-counter(OTC).Tenderer requires download pre-printed challan towards credit of ITG available on e-tender website and make its payment through any of their bank.**
 - ii. **Internet Payment Gateway(Debit/Credit card of type VISA, MASTERCARD or RUPAY).**
 - iii. **Net Banking:Payment can be made through the Internet Banking of Any Bank.**

NOTE: Any Payments made through NEFT/RTGS/OTC will take 24 hours for its reconciliation. Hence the payments through NEFT/RTGS/OTC should be made atleast TWO BANK WORKING DAYS in advance before any due date and upload the scanned copy of the challans in the e-Tender website as a token of payment.

And directly credit the amount to ITG account as generated by challan before 15/03/2019 by 5.00 pm and the copy of NEFT/RTGS/OTC/ debit card/credit card/ net banking(Axis Bank) challan is to be scanned and uploaded along with the bid on the website prior to submitting the hard copies.

Note: If any query of FORM FEE, PROCESSING FEE and EMD (before doing the payment) please contact ITG help desk line two days before closing of tender date: Rajesh- 08554878738, Shridhar – 07888164051, Kiran – 08600651553, Shramit – 9689639092.

Cost of tender document	Earnest Money Deposit (EMD)	Tender processing fee
Rs. 1,000.00	3% of the cost of the items quoted maximum upto Rs. 1,00,000	Rs. 1,500.00

6. The Technical bid of all the tenderers will be opened online on 18/03/2019 at 10.00 a.m. No bid of the concerned bidders will be opened in case the bidders fail to make the e-payments towards the above costs after the mentioned date and time.
7. Hard copies of technical bids and financial bids of all the uploaded documents in two separate envelopes should also be submitted to this office separately along with the copy of NEFT/ RTGS/ OTC/ Debit card/ Credit card facility/ Net banking (Axis bank) challans of cost of tender document, EMD and tender processing fees on or before 15/03/2019 by 5.00 p.m.
8. Any deposit sent earlier for another tender will not be considered, even if the supplies in respect of the said deposit are completed. Earnest money deposit sent in any other form will not be accepted. The firms which are registered with DGS & D should also send Earnest Money Deposit. If any exemption on this behalf is required, they should produce an attested certificate from DGS & D that they are registered for supply of the category of the items covered under the above tender opening and still continue to be registered with them till date. **The EMD has to be paid through NEFT challans only.**
9. The successful Tenderer will have to submit Security Deposit equivalent to five percent of the cost of items being ordered from the date of supply in the form of bank guarantee with a validity of two years for due performance of the supply order. This security deposit will be refunded only after the completion of validity period. Earnest money deposit will be refunded fully after the receipt of security deposit in case of successful tenderers. If the successful tenderer does not submit the security deposit, the invoices for the same will not be settled for payment. Also the EMD will be forfeited in favour of Government. All Applications for e refund. For earnest money deposit and security deposit furnished with the tender should be made only to the Director of Health Services with all the details of e-payments made along with the date and tender number for which it is submitted.
10. Tenders should be accompanied by following documents online.
 - a. Copy of GST No Registration Certificate of the tenderer.
 - b. Certified copy of valid Manufacturing licence along with latest approved list of products in respect of reagents/chemicals/kits quoted, issued under Drugs and cosmetics Rules 1945.

- c. A certificate from State Drugs Controller that the Manufacturer is neither convicted nor prosecuted under the Drugs and cosmetics Act 1940 for manufacturing spurious reagents/chemicals/ kits, adulterated or substandard reagents/chemicals/ kits, which should not be more than one year old.
 - d. Every Manufacturer/ Reagents/chemicals/kits Dealer shall submit good manufacturing practice (GMP) Certificate as laid down under revised schedule M under the provision of the Drugs and Cosmetics Rules issued by the State Licensing Authority with respect to each reagents/chemicals/kits quoted by the manufacturer where in the reagents/chemicals/kits are actually manufactured. In case of manufacturers holding a WHO-GMP (Certificate of pharmaceutical product), the same certificate shall be considered to be complying to schedule M requirements of D & C Rules 1945.
 - e. Copy of Valid product standard certificate such as USFDA/European CE (IVD) with product approval.
 - f. Certificate from the chartered Accountant/ Drug Controller certifying that the Manufacturer has been manufacturing and marketing the products quoted for the preceding 3 years.
 - g. In case of authorized distributors/ whole seller/ agent authorization for their product, they should also submit certified copy of above mentioned certificates from their manufacturers, along with their valid reagents/chemicals/kits wholesale licences. Issued by State FDA.
 - h. In case of imported reagents/chemicals/ kits formulation Import Licence in form 10/10-A and Registration Certificate in Form 41 issued to the firm by Drugs Controller General (India) should be submitted
 - i. The offer should be firm. Conditional offer will not be considered.
 - j. Brochure/kit insert of quoted reagents/kits should be attached in tender document for technical evaluation.
 - k. All above criteria are Mandatory.
11. Tenders which are not accompanied by the above documents online will not be considered.
 12. The quantities of items quoted are likely to increase or decrease and orders will be placed depending on the needs/ requirements at that point of time and also depending on shelf life/ consumption. The Directors decision in the matter will be taken as final.
 13. The rates should be quoted online F.O.R. Destination, Medical Store Depot, Sub District Hospital, Ponda. Also, at Directorate of Health Services, Medical Store Depot, Campal, Panaji & any other Hospitals/ Centres (Hospicio, Asilo) **under this Directorate of Health Services Goa.**
 14. The delivery of the goods should be made within a period of 30 days from the receipt of the firm order, failing which the order will be treated as cancelled without further notice and security Deposit will be forfeited in the favour of the Government. No advance payments or negotiation of documents through Bank will be accepted. Similarly goods dispatched by V.P.P will not be accepted.

15. The supplier may insure the goods at his own cost to safeguard the delivery of such goods dispatched by him to the consignee, as this Department will not be responsible for the damage or pilferage of goods during transit.
16. The reduction in prices under the reagents/chemicals/kits price control order will be accepted and the new reduced rate shall be the basis of contract from the date of deduction.
17. The Director of Health Services reserves the right to accept the supply made by the supplier after the expiry of the stipulated delivery period.
18. Quotation should be for specific packing mentioned against each items in the tender set.
19. Each packing shall confirm to the labeling provision of the Drugs and Cosmetics Act 1940 and rules there under. Any misbranded drugs are not only liable to be confiscated without notice but also the supplier is subject to penalty by recovery of the difference in the amount in obtaining it from another firm and appropriate action as per rules in force will be taken by the Directorate of Health Services.
20. The supply of the items should be accompanied with the Certificate of Analysis and Certificate of Conformance issued by accredited testing laboratories from Manufacturer to be furnished with each item supplied and should be compatible with the equipments available in Directorate of Health Services.
21. The stock of any Drugs declared substandard (by the Food and Drugs Administration) will be destroyed at the Directorate of Health Services. Such substandard Drugs stock will not be returned to the firm. The concerned firms have to replace the quantity of substandard stock with fresh stock immediately or the cost of the destroyed stock will be deducted from any pending bill of the firm or from the earnest money deposit/ security deposit and the amount will be recovered from the concerned firm/ tenderer as revenue arrears.
22. **The tenderer should scan/ upload performance certificate, that supplies are satisfactory, from any Government or Semi Government procurement agency, issued by the Director/ Head of the Department.**
23. Tenderers who do not agree with above terms and condition may not submit their tenders.
24. Reagents/chemicals/kits which do not have 2/3rd of its shelf from the date of supply will not be accepted.
25. In case of any complaints from Hospitals regarding quality of reagents/chemicals/kits, the same will be returned to the supplier for replacement with fresh stock.

26. Liquidated damage of 10% of value of goods not supplied, will be imposed for the delay in supply. Alternately, Director of Health Services reserve the right to make risk purchase, in case the successful tenderer fails to supply any of the items within the time limit specified in the order. The difference in price will be recovered from the successful tenderer failing to supply. The Director of Health Services reserves the right to waive the penalty/risk purchase in genuine and deserving cases.

27. The quotation should be uploaded as per following format.

A. Format technical Bid

Sr. No	Name of the item	Mfg by	Mkt By	Authorisation letter Yes/No	Valid Mfg. Licence Yes/No	Non conviction certificate Yes/No	GMP certificate under schedule M Yes/No	USFDA / European CE* (IVD)	Chartered accountant/ Drug controller certificate Yes/No	Import licence copy Yes/No	S.S.I. certificate Yes/No
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The technical bid should contain the various certificates item wise numbered

CE* certificate (Conforming to Europe)

B. Format Financial Bid

Sr. No (As per list attached)	Name of the items	Mfg. by	Mkt By	Packing	Price per unit (ml/test)	Price/Pack (Including Excise Duty)	GST
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30. List of items quoted along with specification shelf life and packing in tabular form should also be enclosed in technical Bid along with other details **except rates.**

31. The tenderer shall fulfill the additional requirements for Technical Bid.

32. Items whose shelf life is not clearly indicated will not be considered at the time of finalizing the technical bid.

33. The payment towards the supply will be made only after receipt of the material and also after checking the same for the quality, specification, packing etc. The items, which are not according to our specification or damaged in transits will not be accepted and supplier should take back the rejected goods at his own cost.

34. Technically selected bidder may be asked to give demo kits, controls and calibrators free of cost for technical evaluation.

35. Items which carry a short shelf life which cannot be consumed before its expiry date will be returned to the manufacturer before its expiry date and the firm shall be responsible for the

replacement of the stocks with the longer shelf life or issue a credit note for the value of stock taken back.

36. The rates quoted should be uniform for State Government Undertaking. If there is any difference in the rates quoted, the lowest will be accepted.
37. The prices of the reagents /chemicals/kits quoted shall not be more than the ceiling price fixed by NPPA/ National Pharmaceutical Pricing Authority under provision of DPCO(1995)
38. No change in Rates quoted shall be entertained after the due date of opening.
39. **The rates quoted should be valid for minimum period of 24 months from the date of placement of first order.**
40. If the tenderer requires interpretation of any clause, may contact Dy. Director (Medical), contact no. 9011025035, the decision of the Director of Health Services, Panjim should be taken as final
41. The Director of Health Services reserves the right to reject any or all tenders without assigning any reasons.
42. Financial Bid of all the tenderers, whether technically selected or rejected can be viewed on line. However the technically rejected items will not be taken into consideration for gradation.
43. In the event of any dispute or difference between the parties here to in relation to with this tender, the court in Goa shall have exclusive jurisdiction to adjudicate such dispute or difference.
44. Insurance: This being Government institution, the goods will not be insured by us. It has to be insured by the successful tenderer at their own cost to ensure the reaching of the goods dispatched by them at the destination.
45. Terms of payment: In Indian Rupees vide ECS.
46. Date for opening of Financial Bid will be declared at www.etender.goa.gov.in

Sd/-

Dr Sanjeev Dalvi
Director of Health Services