

Request for Proposal (RFP)

Appointment of Concurrent Auditor for State Health Society, Goa for Audit of all programmes under NHM

2020 – 21

**STATE HEALTH SOCIETY
NATIONAL HEALTH MISSION
DIRECTORATE OF HEALTH SERVICES,
CAMPAL, PANAJI-GOA – 403 001.**

REQUEST FOR PROPOSAL (RFP) -

State Health Society, Goa seeks to invite Proposals from Firms of Chartered Accountants & Cost Accountant situated within the State of Goa meeting the minimum eligibility criteria for providing their services for conducting the Concurrent Audit of State Health Society and Peripheral Units for Financial year 2019–20.

The details about the background of the auditee, the units to be covered in the audit, scope of work, terms of reference, and the eligibility criteria for selection of the C.A. & ICWA firms are given in the following paragraphs.

Terms of Reference (ToR)

Section I – Background

1. National Rural Health Mission (NRHM) of the Ministry of Health & Family Welfare was launched on 12th April, 2005 by the Government of India to improve medical facilities in all the area in the country. The NHM seeks to provide accessible, affordable and quality health care to the population, especially the vulnerable sections. It also seeks to reduce the Maternal Mortality Ratio (MMR) in the country from 407 to 100 per 1,00,000 live births, Infant Mortality rate (IMR) from 60 to 30 per 1000 live births and the Total Fertility Rate (TFR) from 3.0 to 2.1 within the 7 year period of the Mission. It has now been termed as National Health Mission (NHM). NHM is overarching NUHM also and includes Non-Communicable Diseases (NCD) as well.
2. One of the visions of the Mission is to increase public spending on health from 0.9% to 2-3% of GDP, with the improved arrangement for community financing and risk pooling. The NHM has provided an umbrella under which the existing Reproductive and Child Health Programme (RCH) and various National Disease Control Programmes (NDCPs) have been repositioned. National Urban Health Mission (NUHM) has also been added as submission of National Health Mission.
3. At present the following Schemes come under the National Health Mission:
 - A. NHM-RCH Flexible Pool:
 - RCH Flexible Pool
 - Mission Flexibel Pool
 - Routine Immunization
 - Pulse Polio Immunization
 - National Iodine Deficiency Disease Control Programme (NIDDCP)
 - B. National Urban Health Mission (NUHM).
 - C. Flexible Pool for Communicable Diseases:
 - National Vector Borne Disease Control Programme (NVBDCP),
 - Revised National Tuberculosis Control Programme (RNTCP),
 - National Leprosy Eradication Programme (NLEP),
 - Integrated Disease Surveillance Project (IDSP).

- National Viral Hepatitis Control Programme (NVHCP)
- D. Flexible Pool for Non-Communicable Diseases:
 - National Programme for Control of Blindness (NPCB),
 - National Mental Health Programme (NMHP),
 - National Programme for Health Care of the Elderly (NPHCE),
 - National Programme for Prevention and Control of Deafness (NPPCD),
 - National Tobacco Control Programme (NTCP),
 - National Oral Health Programme (NTCP),
 - National Programme for Prevention and Control of Cancer, Diabetes, Cardiovascular Diseases and Stroke (NPCDCS).
 - Other New Initiative under Non-Communicable Disease Injuries and Trauma

Section II

4. **Funding & Accounting Arrangements:** Funds for the various programs are transferred to the States from the Government of India in the form of Grants-in-Aid to SHS on the basis of respective State Programme Implementation Plan (SPIPs) and approved Annual Work Plans. Under the umbrella of the integrated SHS, each program has separate bank accounts, maintains separate books of accounts and other financial records as required under each program and also submit separate financial activity reports at varying frequencies to the respective monitoring unit in MOHFW (GOI). In addition funds are also released to NGOs and private entities under Public Private Participation arrangements. Therefore, the auditing of all above entities is to be done only for those who receive the NHM /non-NHM fund. The above list is only indicative and not exhaustive. Funds released by SHS to various agencies are to be audited whether it is mentioned in this document or not.
5. **Financing by Development Partners/ Donors:** Some of the programs are supported by development partners such as the World Bank, DFID, UNFPA, European Union, GFATM, etc. for which grant/credit agreements have been entered into by GoI with the respective development partners. Compliance with specific fiduciary requirements of the development partners will additionally need to be reported by the auditors.
6. **Objective of Concurrent Audit services:** The objective of the audit is to ensure that MOHFW receives adequate, independent, professional audit assurance that the grant proceeds provided by MOHFW are used for purposes intended in line with approved PIPs and AWP of individual programs and that the annual financial statements are free from material mis-statements and the terms of the credit/ loan agreements of the development partners are complied with in all material respects. The objective of the audit of the financial statements is to enable the auditor to express a professional opinion as to whether the financial statements give a true and fair view of the Financial Position of the SHS at the end of each fiscal year and of the funds received and expenditure incurred for the accounting period ended.

Key Objective

The key objectives of the Concurrent Audit include:-

- To ensure voucher/evidence based payments to improve transparency.
- To ensure accuracy and timelines in maintenance of books of accounts.
- To ensure timelines and accuracy of periodical financial statements.
- To improve accuracy and timelines of financial reporting especially at Peripheral Levels.
- To ensure compliance with laid down systems, procedures and policies.
- To regularly track, follow up and settle advances on a priority basis.
- To assess & improve overall internal control systems.
- Advances are tracked, followed up and settle on a priority basis.
- Bring accuracy to the monthly/quarterly Financial Monitoring Reports based on books of accounts.

7. Scope of Audit

The responsibilities of the concurrent auditors shall include reporting on the adequacy of internal controls, the accuracy and propriety of transactions, the extent to which assets are accounted for and safeguarded and the level of compliance with financial norms and procedures of the operational guidelines.

The concurrent audit shall be carried out for all schemes under the National Health Mission at the State Level as well as Peripheral Units level.

The Scope of work of “State Concurrent Auditor” is as follows:

- Audit of the SHS accounts and expenditure incurred by SHS.
- Verification of Quarterly FMRs with Books of Accounts.
- Audit of advances at the SHS level.
- Audit of the Provisional Utilization Certificates sent to GoI.
- Vetting of the State Action Taken Reports and providing observations thereon.
- Follow up and monitoring over the ATRs prepared by peripheral units on the observations made in the audit.
- Review and analysis of the age wise and party wise advances report.
- Preparation of Quarterly Executive Summary to be sent to GoI in the prescribed format.
- Comparison between financial and physical performance and analysis.
- Auditor should submit Concurrent Audit Report to the respective centres / programme and consolidated report to the SHS.
- Concurrent Auditor should also carry out the Audit of RKS Committee formed at peripheral units at the end of the Financial Year and should submit Audit Report of RKS Committee to the respective centre.**
- Any other evaluation work, as desired by the State Health Society

8. Frequency

The Concurrent Audit will be carried out on “Quarterly Basis” as per the schedule given herebelow:

<u>Period</u>	<u>Audit to be carried out in:</u>	<u>Submission of Report:</u>
1) April to June (Ist Quarter)	August	by the Ist week of September
2) July to September (IInd Quarter)	October	by the Ist week of November
3) October to December (IIIrd Quarter)	January	by the Ist week of February
4) January to March (IVth Quarter)	April	by the Ist week of May

9. **Standards:** The audit will be carried out in accordance with **Engagement & Quality Control Standards (Audit & Assurance Standards)** issued by the Institute of Chartered Accountants of India in this regard. The auditor should accordingly consider materiality when planning and performing (except where a certain minimum coverage of implementing units is specified) the audit to reduce the risk to an acceptable level that is consistent with the objective of the audit. In addition the auditor should specifically consider the risk of material misstatements in the financial statements resulting from fraud.

10. Contents Audit Report

Concurrent Audit Report of a "State Health Society" should contain the following financial statement and document.

- Duly filled in checklist provided in the guidelines.
- Financial Statement as prescribed
 - Audited Trail Balance
 - Audited Receipt & Payment A/C
 - Audited Income & Expenditure A/C
 - Audited Balance sheet
 - Audited SOE
 - Bank Reconciliation Statement
 - List of outstanding advances - Activity wise & Age-wise
 - Observation and Recommendation of Auditor - particularly covering the following aspects :
 - Deficiencies noticed in internal control
 - Suggestions to improve the internal control
 - Extent of non-compliance with Guidelines issued by GOI
 - Any other evaluation work, as desired by the State Health Society.

11. Coverage

- The State Concurrent Auditor should ensure coverage of all the District Hospitals, Sub District Hospitals and all CHC, UHC and PHC.
- The audit of accounts maintained under RKS. (wherever applicable)

Section III

Minimum Eligibility Criteria:

- I. The firm must be registered with ICAI/ICWAI (Cost Accountants), without which the application of the firm would not be considered.
- II. Firms must qualify following minimum criteria:

Sl. No	Particulars	Minimum Criteria
1	The firm must be empanelled with ICAI/ ICWA (As on 01-01-2019)	(As on 01-01-2019)
2	Turnover of the firm (Average annual in last three yrs.)	Minimum Rs.5 Lacs
3	No. of Years of Firm Existence	5 Years
4	No. of assignments: Experience of audit of Externally / Internally Aided Projects / Social Sector Projects (other than Audit of Charitable Institutions & NGOs) in the last 5 years	2

Any firm not qualifying the above minimum criteria need not apply as their proposal shall be summarily rejected.

Supporting Documents for Eligibility Criteria:

Following supporting documents must be submitted by the firm along with the technical proposal:

- A. **For S. No. 1** above, the firm must submit an attested copy of Certificate of ICAI/ICWA as on 01-01-19.
- B. **For S. No. 2**, the firm must submit, a copy of the Financial Statements for the last three years with income tax return for each year.
- C. **For S. No. 4**, the firm must submit a copy of the appointment letters from the auditee organizations in support of assignments.
- D. The firm or any partners of the firm should not be black listed by any PSUs or Govt. Co. or any other organisation in respect of any assignment or *behaviour*.

Section IV

Terms of appointment of the Auditor

State Headquarter Level:-

- For the financial year 2019-20 there will be appointment for the State Office to cover schemes i.e. Part A, B, C & D narrated above under Section I and any new scheme launched during the FY.
- Firm will be required to agree with the direction to be issued and with the changes which has been done in TOR for the financial year 2019-20.
- At the State level, the concurrent auditor appointed once can be retained / re-appointed for a maximum total term of two financial year's i.e. current year and next year. However, the Contract awarded should be for one year at a time and should be renewed next year on the basis of auditor's performance review.
- It will be responsibility of the auditor to prepare financial statements on quarterly basis
- Auditor will be required to prepare the financial statement of NHM on Quarterly basis and consolidated reports of SHS.
- If any firm applies for the SHS, for the financial year 2020-21 of which it was the auditor for any previous year then SHS, Goa reserves the right for allotment of marks of financial and technical evaluation on the basis of previous year performance.

- If the State feels that in spite of providing all information, documents, and updated books of accounts, there was delay and due to lacking at the part of the auditor then the State may deduct the audit fees @ 5% per month from the expected day of completion of audit, as agreed in the terms of contract.
- Preferences will be given to Auditor from the State having sufficient knowledge of the Scheme under NHM. Goa.

Section V

Guidelines for Submitting the Proposals & Evaluation of Bid:

A. General Guidelines:

Agencies are required to submit the proposal (RFP) (in two separate & sealed cover/envelopes) as per the guidelines and formats detailed out in the following para:

- i. The original and all copies of the Technical Proposal shall be placed in a sealed envelope clearly marked "**TECHNICAL PROPOSAL**". Similarly, the original Financial Proposal shall be placed in a separate sealed envelope clearly marked "**FINANCIAL PROPOSAL**" followed by the name of the assignment, and with a warning "**DO NOT OPEN WITH THE TECHNICAL PROPOSAL.**" The envelopes containing the Technical and Financial Proposals shall be placed into an outer envelope and sealed. This outer envelope shall bear the submission address, reference number and title of the Assignment, and be clearly marked "**DO NOT OPEN, EXCEPT IN PRESENCE OF THE STATE AUDIT COMMITTEE**". The Society shall not be responsible for misplacement, losing or premature opening if the outer envelope is not sealed and/or marked as stipulated. This circumstance may be case for Proposal rejection. If the Financial Proposal is not submitted in a separate sealed envelope duly marked as indicated above, this will constitute grounds for declaring the Proposal non-responsive.
- ii. **Association with Other firms & Quality Assurance:** Only single firm is eligible to apply. Association with other firms or Joint ventures of two or more firms are not allowed to apply.
- iii. All agencies must comply with the Technical Specification, General Conditions and Format/Requirements for Technical and Financial proposal.
- iv. **Team Composition & Number of Teams for the assignment:** The team(s) for the assignment (including those for audit of district & sub district level implementing units) must be headed by a qualified Chartered Accountant with one semi-qualified C.A. (C.A. Inter) and two support staff (Junior Auditor). The technical proposal must clearly elaborate on the team composition as given in **T-4**.
- v. The firm shall give an undertaking that the team members are proficient in the State's official language (both oral and written)
- vi. It may be noted that a record of the team shall be maintained at the facility visited and team has to collect a certificate of their attendance giving their name, designation and date of visit etc. from the head of that facility.
- v. The CA/ICWA firms have to apply with only one proposal distinctly for Concurrent Audit of State Health Society (SHS).
- vi. **Single Proposal:** A firm should submit only one proposal for the State level. If a firm submits or participates in more than one proposal, all such proposals shall be disqualified.

- vii. All agencies must comply with the Technical Specification, General Conditions and Format/Requirements for Technical and Financial proposal.
- viii. The Technical Proposal shall be marked “ORIGINAL” or “COPY” as appropriate. All required copies of the Technical Proposal are to be made from the original. If there are discrepancies between the original and the copies of the Technical Proposal, the original governs.
- ix. Financial proposals submitted by the firm should be valid for 6 months from the date of submission of the proposal by the firm.
- x. Each page, Form, Annexure and Appendices of the Technical and Financial Proposal must be signed by the Authorized signatory of the firm.
- xi. All blank spaces in the financial proposal must be filled in completely where indicated, either typed or written in ink.
- xii. **State Health Society (SHS), Goa reserves the right to accept or reject any application without giving any explanation and can change the evaluation criteria as per its requirements in the interest of the organization.**
- xiii. State Health Society (SHS) may take its own written out decision while evaluating the proposal with regard to awarding weight ages for social sector audit experience.
- xiv. If the required constitution of the team is not deployed the state may take appropriate action as it deems fit (including blacklisting of the firm) against the firm, keeping the Ministry informed.
- xv. **The technical evaluation and all selection process shall be done by the office of The State Health Society, Goa**
- xvi. **All bid documents should be spiral binding with page no. & signature on every page.**

B. Technical Proposal:

- I. Letter of Transmittal (Form *T-1*)
- II . Details of the Firm along with Details of Partners (*Form T-2, T-2A*),
- III. Brief of the relevant experience (*Form T-3*)
- IV. Bid submitted for – State/Groups (*Form T-4*)
- V. Suggestions on RFP (*Form T-5*)

C. Financial Proposal:

- The financial bid shall be submitted as per *Form F-1*.
- Percentage (or proportion) of funds involved/ turnover shall not be basis for quoting the audit fee.
- Audit fees should inclusive of RKS Committee audit, TA/DA and exclusive Taxes.

ELIGIBILITY CRITERIA & TECHNICAL EVALUATION:

Eligibility criterion of the firms shall be based on the various criteria as given in the table below. The technical proposal evaluation shall be based on the following parameters.

SI No	Particulars	Minimum Criteria	Max Marks	Evaluation Criterion
1	Number of Full Time Fellow/ Associate Partners associated with the firm	1	20	Firms with 1 to 5 partner = 15 marks Firms with 5 or more partners = 20 marks for FCA/FICWA & ACA/AICWA
2	Turnover of the firm (Average annual in last three financial yrs.)	Minimum Rs.5 Lakhs	20	Rs 10 to 20 Lakh= 10 marks 21 to 30 Lakh = 15 marks above 30 Lakh = 20 marks
3	No. of assignments: Experience of audit of Externally/Internally aided projects/social sector projects/Govt Organisation (other than audit of charitable institutions, NGOs & Banks) <i>(Counting will be done according to client wise and not year wise)</i>	Min 2 Externally/ Internally aided projects/ social sector projects	25	Assignments below 2 = 0 marks Assignments 2 to 5 = 5 marks, Assignments 5-10 = 10 Assignments 10-15 = 15 Assignments 15-20 = 20 Assignments above 20= 25
4	Qualification of Key Professionals staff, No of qualified, semi qualified staff or article assistant, Existence & presence of firm.		35	1).Qualified Key Professionals staff(10 Marks) CA/ICWA staff 1= 2 marks CA/ICWA staff 2= 3 marks CA/ICW A staff 3= 4 marks CA/ICW A staff 4 or more than 4= 5 marks 2) Semi qualified staff or Article Assistant (Inter CA/CWA/M.Com/MBA Fin) (15 Marks) 2 to 5 = 1 marks 6 to 10 = 2 marks 11 to 15 = 3 marks more than 15 = 5 marks 3) Existence of the firm (10 marks). Firms existing 5 to 7 year = 3 marks,

			Firms existing 8 to 10 year = 5 marks, Firms existing more than 10 year = 10 marks, 4) Firm having Branch Office / HQ in Goa (15 Marks). Head Office in Goa = 15 mark
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Bidder must submit relevant proofs to justify the claims in order to obtain relevant marks.

- a. For staff/article assistant, mark sheet copy/qualification certificate should be submitted.
- b. Proof of branch, existence of firm & number of partners should be submitted which shall include confirmation from ICAI/ICWAI.
- c. For experience criteria, agreement/order copy should be submitted.

Selection Process of the Auditor:

A two-stage procedure shall be adopted in evaluating the proposals. The selection will be done using Quality cum Cost Based Selection (QCBS) process. Financial proposals shall be opened only for those firms who have qualified on Technical Parameters as defined above. 70% weight age would be given to the Technical evaluation and 30% weight age would be given to the financial bid.

Quality cum Cost Based (QCBS) process shall be followed as under:

Once the Technical points have been allotted and finalized 70% of such points shall be allotted to the respective bidding firm and after opening of the Financial Bid the amount of quoted Audit Fee shall be mentioned against the respective C.A./ICWA firms. 100 Marks shall be allotted to the firm quoting the minimum Financial Bid and the rest will be awarded points on proportionate basis.

- The firm must achieve at least **65%** of the marks to qualify on technical parameters.
- In case after the technical evaluation, if at least two bidding firms do not gets the minimum 65% marks for State/any group then the top two firms quoting for the particular Group/State Concurrent audit will to be taken into consideration for financial bid.
- If there is only one firm quoting for a particular group of districts than they may be considered.
- In case minimum number of two bids is not received for any group/state, single bid may be considered for technical evaluation.

Award of Contract:

On completion of selection process, the firm selected shall be eligible for award of the contract of audit. The firm should execute a Contract with the State Health Society (SHS) within 15 days of the award.

Letter of Transmittal

To,

The Mission Director,
National Health Mission, Goa,
Directorate of Health Services,
Campal, Panaji, Goa – 403 001.

Dear Sir,

We, the undersigned, offer to provide the audit services for State[*Name of State health society*]/ [*Name of District health society*] in accordance with your Request for Proposal dated [*Insert Date*]. We are hereby submitting our Proposal, which includes this Technical Proposal, and a Financial Proposal sealed under a separate envelope.

We are submitting our Proposal in association with: [*Insert a list with full name and address of each associated firm*]

We hereby declare that all the information and statements made in this Proposal are true and accept that any misinterpretation contained in it may lead to our disqualification.

The fees quoted by us in the Financial Proposal (Form F-1) are valid till six months from the date of submission of the quotation. We confirm that this proposal will remain binding upon us and may be accepted by you at any time before the expiry date.

Prices have been arrived independently without consultation, communication, agreement or understanding (for the purpose of restricting competition) with any competitor.

We agree to bear all costs incurred by us in connection with the preparation and submission of the proposal and to bear any further pre-contract costs.

We understand that State Health Society [*Insert Name of the State*] is not bound to accept the lowest or any proposal or to give any reason for award, or for the rejection of any proposal.

I confirm that I have authority of [*Insert Name of the C.A. Firm*] to submit the proposal and to negotiate on its behalf.

Yours faithfully,
()

Form T-2**Particulars/Details of the Firm**

Sl. No.	PARTICULARS	Supporting Documents required to be submitted along with this Form
1	Name of the Firm	
2	Addresses of the Firm:	
	Head Office	Phone No: Fax No: Mobile No. of Head Office In-charge:
	Date of establishment of the firm	
	Date since when is H.O. at the existing Station	
	Branch Office 1,2,3..... (Particulars of each branch to be given)	Phone No: Fax No: Mobile of each Branch Office In-charge:
	Mention the date of each branch offices since when existed at the existing place	
3	Firm Income Tax PAN	Attach copy of PAN card
4	Firm Service Tax Registration No/ GST Registration No.	Attach copy of Registration
5	Firm's Registration No. with ICAI	Attach copy of Registration
6	No. of Years of Firm Existence & Date of establishment of Firm	Attach copy of Partnership Deed
7	Turnover of the Firm in last three years	Attach balance sheet and P&L Account of the last three years or a C.A. Certificate give Break-up of Audit Fee and Other Fees Received.
8	Annual Average Turnover with Break-up of Fee towards Audit, Income Tax matters and others (Specify)	Provide a Chart
9	Audit Experience of the Firm: 1. Number of Assignments in Commercial/Statutory Audit 2. Number of Assignments in State' Social Sector Audits (Other than audit of Charitable Institutions) 3. Experience in the relevant assignment.	Copy of the Offer Letter & the Fee Charged. Copy of the Offer Letter & the Fee Charged (Relevant evidences to be given of the turnover and fee)

Form T- 2A**A. Details of Qualified Staff (Chartered Accountants/Cost Accountants)***(Please provide a self-attested copy of Certificate of ICAI as on 1.1.2019 for each qualified staff)*

S. No.	Name of Staff	Length of Association with the Firm (in years)	Educational Qualifications	Area of Key Expertise	Membership No.	Relevant Experience
1						
2						

B. Details of Semi-qualified Staff (including Article Clerks etc)

S. No.	Name of Staff	Length of Association with the Firm (in years)	Educational Qualification	Area of Key Expertise	Relevant Experience	Remarks
Semi Qualified Staff:						
1						
2						
..						
Article Clerks:						
1						
2						
..						
Others:						
1						
2						
..						

Form T-3

Brief of Relevant Experience:

A. Experience of audit in relation to externally/internally Aided projects/ State's Social Sector Projects/Govt organization (Excluding the audit of Charitable Institutions and NGOs).						
Sl. No.	Name of the Auditee Organization	Grant-in-aids handled of the auditee organization	Type/Nature Of Assignment	Scope & Coverage of The assignment	Duration of Completion of Assignment	Proof Of The letter of Work or Assignment awarded by the Auditee Organization (Pl attach a copy of the letter)

Form T-4

Bid submitted for State/Group

State	Bid submitted or Not not submitted
State	

Form T-5

Comments and Suggestions on the Terms of Reference

[Firm can present with justifications here, any modifications or improvements to the Terms of Reference which can significantly improve performance in carrying out the assignment (such as deletion of some activity which the firm considers unnecessary, adding other activities of significance, re-organizing the activities, additional human resource required at various levels etc. Such suggestions should be concise and to the point, and incorporated in the proposal]

FORMAT FOR FINANCIAL BID

State	Quoted or Not quoted	Quarterly Audit Fee (if quoted) Inclusive of TA/DA, Taxes as applicable. (Rupees in numbers & words)
State		

Yours faithfully,

()
CA/CWA

Note : *The Audit Fees Quoted shall include the fees for Audit of RKS.
**Minimum payable fees for the Concurrent Auditor is Rs. 2.10 lakhs



**STATE HEALTH SOCIETY
NATIONAL HEALTH MISSION
DIRECTORATE OF HEALTH SERVICES
CAMPAL, PANAJI, GOA – 403 001**



Tel No:- 0832-2225985

Email: samnrhm@yahoo.in

No. DHS/NHM/Accts/2019-20/1609

Date: 13/02/2019

**SELECTION OF AUDITOR FOR CONCURRENT AUDIT –
REQUEST FOR PROPOSAL**

**HIRING SERVICES OF CHARTERED ACCOUNTANT / COST ACCOUNTANT FIRM
FOR CONCURRENT AUDIT OF STATE HEALTH SOCIETY (SHS)
(FOR THE FINANCIAL YEAR 2020-21)**

The State Health Society, (National Health Mission), Directorate of Health Services, Campal, Panaji–Goa, hereby invites sealed quotations from the Chartered Accountant firms, whose Head Office is situated within the State of Goa for providing their services for the Concurrent Audit of all the Programmes under the umbrella of NHM for the financial year 2020-21.

The detailed Request for Proposal (RFP) comprising Background of NHM, Terms of Reference (ToR) and guidelines for submitting the proposal are available on the State website www.dhsgoa.gov.in.

Important Dates:

- i. Last date for collection of RFP from the office of SHS: 24/02/2020 upto 5. 00 p.m.
- ii. Last date for submission of RFP to SHS: 27/02/2020 upto 5.00 p.m.
- iii. Date of opening of Technical Bid: 28/02/2020 at 3.00 p.m. in the Seminar Hall, Directorate of Health Services, Campal, Panaji-Goa
- iv. Date of opening of Financial Bid: will be informed later.

For any further queries please contact Director (Finance), NHM on Contact No. 0832-2225985

(Dr. Jose D'Sa)
**Director of Health Services/Vice
Chair,
State Health Society, Goa**

Address:
Director of Health Services/ Vice Chair,
State Health Society
National Health Mission
Directorate Of Health Services
Campal, Panaji, Goa – 403 001