



GOVERNMENT OF GOA

DIRECTORATE OF HEALTH SERVICES

**INSTITUTE OF NURSING EDUCATION
BAMBOLIM – GOA 403 202**

**M. Sc. NURSING PROSPECTUS
2018-2019**

No. _____

Rs. 1000/-

**INSTITUTE OF NURSING EDUCATION
BAMBOLIM-GOA**

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PART – I

1. Introduction

The Institute of Nursing Education, **Bambolim – Goa** recognized by the Indian Nursing Council functions as an independent unit under the Directorate of Health Services, Government of Goa. The Institute currently conducts three nursing educational program:

- a) Auxiliary Nurse Midwife programme
- b) B.Sc. Nursing programme.
- c) M.Sc. Nursing programme

2. Philosophy

We at the Institute of Nursing Education believe that:

* The core of nursing is directed towards caring for the individual (sick or well)/family and community, therefore the nursing education programs run at the Institute of Nursing Education primarily focus in meeting the health needs of the individual/family/community.

* Efficiency in the teaching-learning process is enhanced by teachers regularly updating their knowledge through in-service-education program and other educational forums.

* Students should be prepared to take up leadership positions in nursing and health care fields and function as nurse specialists, practitioners, educators, administrators, change agents and researchers in a wide variety of professional settings in meeting the national priorities and the changing health needs of the society.

3. Objectives:

On completion of the programme, the postgraduate nurses will:

- a) Utilize/apply the concepts, theories and principles of Nursing Science.
- b) Demonstrate advance competence in the practice of Nursing.
- c) Practice as a nurse specialist.
- d) Demonstrate leadership qualities and function effectively as a nurse educator and manager.
- e) Demonstrate skill in conducting nursing research, interpreting and utilizing the findings from health related research for evidence based nursing care.
- f) Demonstrate the ability to plan and effect change in nursing practice and in the health care delivery system.
- g) Establish collaborative relationship with members of other disciplines.
- h) Demonstrate interest in continued learning for personnel and professional advancement.

4. Ordinance and Scheme of hours: The M.Sc. Nursing Programme shall be governed by the ordinance: OC- 59, laid down by the Goa University.

5. The scheme of hours for the two-year program shall be as follows:

	First Year	Theory	Practical
1	Nursing Education	150	150
2	Advanced Nursing Practice	150	200
3	Nursing Research & Statistics	150	100
4	Clinical Specialty – I	150	650
	Total	600	1100
	Second Year		
1	Nursing Management	150	150
2	Nursing Research		300
3	*Clinical Specialty – II	150	950
	Total	300	1400

Clinical specialties- Medical-Surgical Nursing, Child-Health (Pediatric Nursing), Psychiatric (Mental Health Nursing), Community health Nursing and Obstetric and Gynecological Nursing.

6. The Scheme of Examination shall be as follows:

Sr. No.	Course	Theory			Practical	
		Hours	Internal	External	Internal	External
	First Year					
1	Nursing Education	3	25	75	50	50
2	Advance Nursing Practice	3	25	75		
3	Nursing Research & Statistics	3	25*	75**		
4	*Clinical Specialty-I	3	25	75	100	100
			100	300	150	150
	Second Year					
1	Nursing Management	3	25	75		
2	Dissertation & Viva				100	100
3	Clinical specialty-II	3	25	75	100	100
	Total		50	150	200	200

*Nursing Research 15 and Statistics 10

**Nursing Research 50 and Statistics 25

7. Fees

A) 1st Year

1	Admission fee	1000.00
2	Tuition Fee	50000.00
3	Institutional Fee	1000.00
4	Development fee	1000.00
5	Library fee	2000.00
6	Laboratory fee	2000.00
7	Identity card	50.00
8	*Hostel Fees	
	Hostel Rent (per term)	2000.00
	Hotel Deposit (refundable)	1000.00
	Hostel Maintenance (per term)	1800.00
9	Annual Day Contribution	100.00
8	Miscellaneous	1000.00
Total		62950.00

***hostel fees will be subject to availability of accommodation.
Mess/canteen fees as per the laid down guidelines.**

B) 2nd Year

1	Tuition Fee	50000.00
2	Institutional Fee	1000.00
3	Development fee	1000.00
4	Library fee	2000.00
5	Laboratory fee	2000.00
6	*Hostel Fees	
	Hostel Rent (per term)	2000.00
	Hostel Maintenance (per term)	1800.00
7	Annual Day Contribution	100.00
8	Miscellaneous	1000.00
Total		60900.00

***hostel fees will be subject to availability of accommodation.
Mess/canteen fees as per the laid down guidelines.**

C) In addition to the above the students will be required to pay the following fees:

- a) Institute fees as prescribed by the area where student gains practical experience in or out of the State of Goa.
- b) Examination fee as prescribed by the Goa University.
- c) Annual Goa University Sports Affiliation fee Rs. 250/-

All fees are subject to change

8. Bond.

1. Government employees: will execute a bond as per rules in force.
 2. Non- government employees: The candidate will execute an undertaking that they will pay a penalty of an amount which will be decided by the government, if they discontinue the course.
9. On admission every student will submit an affidavit stating that he/she will be attending the MSc Nursing programme at the Institute of Nursing Education regularly, and is not working in any institution during their study period.

10. Anti-ragging

1. RAGGING IS STRICTLY PROHIBITED, AS PER THE GOA PROHIBITION OF RAGGING ACT, 2008: GOA ACT 9 OF 2009 AND GOA ACT 17 OF 2010. ANY STUDENT/STUDENTS WHO IS /ARE FOUND GUILTY OF RAGGING AND /OR ABETTING RAGGING IS/ARE LIABLE FOR PUNISHMENT.
2. On admission, every student shall register affidavits online affirming to the effect that he/she has not been expelled and/or debarred by any institution for any act of ragging and further that he/she will not indulge actively or passively, in the act or abet the act of ragging and if found guilty of ragging and/or abetting ragging will be liable for punishment. A copy of anti ragging affidavit shall be submitted within 30 days of admission.
3. Punishment for ragging
 - a) Whoever directly or indirectly, commits, participates in, abets or propagates, ragging, within or outside this institute shall, on conviction, be dealt with by the Principal of the institute and resorted to disciplinary action.
 - b) If the individuals committing or abetting ragging are not identified, collective punishment will be resorted as a deterrent punishment and to ensure collective pressure on the potential raggings.
 - c) Any student so convicted shall further be removed from the roll of the institution and such students shall not be admitted in any other educational institution in the state of Goa for a period of three years from the date of such conviction.
 - d) The punishment may also take the shape of:
 - i) Debarring from representation in events;
 - ii) Withholding results; and
 - iii) Suspension or expulsion from institute
 - e) The migration certificate shall include an entry of whether the student had indulged in ragging and in particular was punished for ragging, apart from the student's general conduct and behaviour.

11. Miscellaneous:

- a) Uniform All students shall have two sets of separate uniforms for hospital and for community practical experience
- b) Students shall follow rules in respect of use of the Institute's library and laboratory facilities. They shall also follow the rules and regulations of the **Institute** where they gain their practical experience.
- c) Trained Nurses Association of India/Professional Bodies: Students shall actively participate at the local, state and national level activities conducted by the TNAI/ Continuing Nursing Education Cell of the Institute and/or any other professional body.
- d) Health: Students are required to be immunized against hepatitis-B before the commencement of their practical experience. **Documentary proof is to be attached the fitness medical certificate**
- e) Attendance: Student's shall have a minimum of 80% attendance in theory and 100% in practical in each **course**, to be eligible to appear for the examination. However if the student does not have 100% attendance in practical she may be allowed to answer the examination if attendance is 80% and he/she and completes the requirements within 4 weeks of completing the examination.

PART- II

1. Eligibility for Admission:

1. A candidate to be admitted for the M.Sc. Nursing Program

Should

- a) Be a citizen of India
 - b) Have passed the B.Sc. Nursing/Post Basic B.Sc. Nursing Programme from a Nursing institution recognized by the Indian Nursing Council, with a minimum of 55% aggregate marks.
 - c) Be a Registered Nurse and Registered Midwife or equivalent
 - d) Have a minimum of one-year work experience after B.Sc. Nursing, OR one-year prior to, or after, Post Basic B.Sc. Nursing
 - e) Have resided in Goa for a period of fifteen years.
 - f) Be medically fit.
 - g) Be a life member of the Trained Nurses Association of India
2. Knowledge of Konkani /Marathi is desirable.
3. In-service candidates of state/central applying for admission should produce study permission/NOC obtained from the employer. Advanced copy of application submitted by the candidates without study permission/NOC will be accepted; however candidates shall submit the same within 15 days of admission.

2. Application for admission

1. The application form is appended to the prospectus, which is available at the office of Institute of Nursing Education, Bambolim on payment of Rs. 1000/- (Rupees one thousand only) in cash.
2. The application for admission is to be submitted so as to reach the said office on or before the notified date (17th September 2018 by 4.00 p.m.) In-service candidates should submit application through proper channel.
3. The application for admission is to be accompanied by self attested true copies of the testimonials and certificates as required vide Part II, clause 3 of the prospectus.
4. **A Candidate can apply in more than one category. However the Candidate must submit a separate application form along with all the required certificates for each category.**

3. Testimonials and certificates required

A. All candidates shall enclose with the application form the following self attested copies:

1. Certificate of birth from the Registrar, Births and Deaths.
2. Certificate of passing and statement of marks obtained at S.S.C. and H.S.S.C. issued by the recognized board.
3. Certificate of passing and statement of marks obtained for B.Sc. Nursing /Post Basic B.Sc. nursing Program issued by the university.
4. B.Sc. Nursing /Post Basic B.Sc. nursing degree issued by the university.
5. Migration certificate issued by the university (for Candidates who had passed B.Sc. Nursing from a University other than Goa University).
6. Registration Certificate (including the latest renewal) from the State Nursing Council
7. Provisional Eligibility Certificate from Goa University. (Candidates who had passed B.Sc. Nursing from a University other than Goa University will not be admitted for the program without the eligibility certificate.
8. Residence Certificate as per Annexure I of the prospectus from the Mamlatdar of the concerned Taluka indicating that the candidate has been residing in the state of Goa for a minimum period of 15 years.
9. The condition of 15 years residence may be relaxed to 10 years for candidates who have passed the qualifying examination out of the state or who have been employed out the state.
10. Medical examination and fitness report from Government Doctor Only. In addition a certificate that the candidate has been immunized against Hepatitis-B must be attached.
11. Membership card of TNAI
12. Work experience certificate specifying the period of employment and area of work.

B. Candidates applying under the reserved category shall also enclose:

1. A valid non-migrant caste certificate in the prescribed proforma (Annexure II) from the Deputy Collector of Government of Goa for **candidates** claiming seat reserved for the Schedule Caste/Tribe category. Certificates issued by the Village Panchayat/Mamlatdar shall not be accepted
2. A recent **and valid** caste certificate (non-creamy layer and non-migrant) in the prescribed proforma (Annexure III) from the Deputy Collector of the area concerned for **candidates** claiming seat reserved for OBC category. Certificates issued by Village Panchayat\ Mamlatdar shall not be accepted.
3. A certificate from the constituted medical board of GMC Hospital, Hospicio Hospital or Asilo Hospital for a candidate claiming seat reserved for the physically **challenged** category **stating** his/her disability and ability/fitness to undergo all parts of the syllabus of the program. The percentage of disability should be recorded on the fitness certificate. Persons suffering from not less than 40% (forty percent) disability shall be eligible for the reserved seat.

4. Service Certificate from the head of the office/Department about the current posting of the **candidate/spouse/parent**, for candidates claiming seat reserved for Goa State/Central Government employees including Goa state/Central Government/Public Sector undertaking and defense personnel. The service certificate should indicate the full name of the **candidate/spouse/parent**, designation date of transfer order, place transferred from, date of joining and present status of posting for candidates applying under CSP category.

C. Photograph

All candidates must

- a) Affix their recent passport size photograph on the application form after which the same is to be self attested.
- b) Submit an additional copy of the photograph with their names written in pencil on the back.

D) Special instructions

- 1) Applications which are incomplete or submitted after the due date and time as notified will not be considered.
- 2) All certificates enclosed with the application form should be self-attested.
- 3) Copies of certificates attached with the application form will not be returned even if the candidate is not selected.
- 4) No original certificates should be attached to the application.
- 5) The candidate will have to produce certificates in original for verification at the time of admission.
- 6) If for any genuine reason, a candidate is unable to submit the required certificates the candidate shall be provisionally admitted. She/he must provide an undertaking indicating that all the certificates shall be submitted within a period of 8 (eight) days from the date of admission. Failure to do so will result in cancellation of admission. However candidates cannot be admitted without the Eligibility Certificate from the Goa University.

4. Allocation of seats in the general and reserved category shall be as follows:

#	Category	Percentage of reservation	No of seats
1.	General	53 %	13
2.	Scheduled caste of Goa	2%	1
3.	Scheduled tribe of Goa	12 %	2
4.	OBC's (non-creamy layer) of Goa	27 %	5
5.	Central Service Personnel (CSP)	3 %	1
6.	Physically handicapped	3%	1
		100 %	20

5. Allocation of seats and Speciality offered:

Speciality offered:- medical Surgical Nursing, Obstetrical and Gynaecological Nursing, Community Health Nursing, Paediatric Nursing, Mental Health Nursing.

Seats in each speciality will be allocated according to the merit at the entrance examination and faculty available.

6. Guidelines for selection

1. Candidates shall be provisionally selected in the order of merit in the entrance examination which will be held on a date and time specified.
2. The entrance examination shall be based on the B.Sc. Nursing syllabus, logical reasoning, English (Language, Comprehension), and general knowledge.
3. If Candidates have equal scores in the entrance examination, the candidate having a higher score in the qualifying examination will be selected.
4. If Candidates have equal scores in the entrance examination and qualifying examination, the candidate having maximum work experience will be selected.

7. Notification of eligibility, selected and waitlisted candidates.

The eligible list of candidates will be displayed on notice board on **24th September 2018**.

Candidates are expected to bring to the notice of the Principal (in writing) any discrepancy on the eligibility list within 24 hours of display, failing which the candidate himself/herself shall be responsible for the consequence of such an error. The candidate should also ensure that the revised position if any is informed to him/her.

The names of the candidates who are provisionally selected and are in the waiting list will be displayed separately on the notice board of the Institute of Nursing Education, Bambolim Goa **on 01st October 2018**.

The provisionally selected candidates should report to the Institute of Nursing Education on the date and time as notified on the selection list along with the fees and their original certificates for verification. Fees are to be paid by Demand Draft drawn in favour of, Principal, Institute of Nursing Education, Bambolim, Goa.

The list of waitlisted candidates will be displayed as per availability of seats.

8. Cancellation of admission

- A.** If any candidate who is offered admission does not report or pay the prescribed fees within the date specified in the notice of admission, the offer will be treated as cancelled and seat will be offered to the next eligible waitlisted candidate. Candidates unable to report for genuine reasons, should intimate the office Institute of Nursing Education by telephone (2459727) or in writing on the same day. However they are expected to report on the next day by 12 noon, failing which the admission offer will be cancelled.

B. Cancellation of Admission by Admitting Authority

- a) If a candidate has paid the admission fees but fails to report to the college as per the date given in the selection list he/she shall forfeit the claim for admission and the admission fee shall be forfeited.
- b) If any information/certificate submitted by the candidate in connection with his/her admission is found to be incorrect at any time in the future, his/her admission shall be cancelled forthwith and the entire fees shall be forfeited.
- c) Admission offered to the Candidates shall be cancelled, if at a later stage, the Goa University declares that the Candidate is not eligible for admission. In this case, the entire fees except admission fees of Rs.1000/- (Rupees One Thousand only) will be refunded.

C. Cancellation of admission by the candidate

- a. Admission fee of (Rs.1000/-) (Rupees One Thousand only) shall not be refunded under any circumstances on cancellation of admission.
- b. If a candidate desires to cancel his/her admission for any reason whatsoever, during the admission process, but before the start of the academic session (the date decided by Goa University), he/she shall be allowed to do so. It shall be presumed that the admission is cancelled at that stage and he/she shall forfeit the admission fees. The other fees shall be returned to him/her.
- c. If a candidate cancels the admission after the start of the Goa University academic term, but within 30 days of commencement of the term, he/she shall be entitled for refund of fees, after deducting a total of Rs. 2000/- (Rupees Two Thousand Only). He /she shall forfeit the admission fee and pay an additional sum of Rs. 1000/- (Rupees One Thousand Only) towards cancellation charges. **Mode of payment will be through ECS credited to the candidate's bank account.**
- d. If a candidate cancels the admission 30 days after the start of the Goa University academic term, no fees will be refunded. In addition the candidate will have to pay a penalty as decided by the government, as stipulated in clause 8 of part I.

9. Refund of fees: Fees shall be refunded on submission of an application from the Candidate requesting for cancellation of admission and only on production of the original fee receipt.

10. All changes which come into effect after the prospectus is printed, shall be displayed on the notice board of Institute of Nursing Education, Bambolim, Goa.

PROFORMA FOR CERTIFICATES

ANNEXURE-I - CERTIFICATE OF RESIDENCE

OFFICE OF THE MAMLATDAR _____

Certificate No. _____

This is to certify that Shri/Kum. _____ aged ____ years,
son/daughter/wife/husband of _____ is residing at House
No. _____ situated in Ward / Road _____ , Town / Village of
_____, Taluka _____ , since last _____
(_____) years.

This certificate is issued at the request of Shri / Kum. _____
_____ for the purpose of seeking admission to Professional Colleges in the State
of Goa.

Place: _____ Mamlatdar _____

Date: _____ Office Stamp _____

ANNEXURE – II - CASTE CERTIFICATE (SC / ST)

1. This is to certify that Shri/Kum. _____ Son/Daughter of _____
_____ of village / town _____ of the
state of Goa belongs to the _____ Caste / Tribe which is recognised as a Scheduled Caste
under:

The Constitution (Goa, Daman and Diu) Scheduled Caste order, 1968
The Constitution (Goa, Daman and Diu) Scheduled Tribes order, 1968

2. Shri/Kum. _____ and or his/her family ordinarily
resides in village/town _____ of Goa and is non-migrant/migrant
(from the state of _____) as per the Presidential Order dated 19th February, 1968.

Signature: _____
Designation: Deputy Collector
(with seal of Office)

Place: _____

Date: _____

Note: The Term “Ordinarily reside” used here will have the same meaning as in section 20 of the
Representation of the Peoples Act, 1950.

**ANNEXURE III – O.B.C CERTIFICATE
FORM OF BACKWARD CLASS CERTIFICATE
OFFICE OF DISTRICT MAGISTRATE /SUB-DIVISIONAL MAGISTRATE/MAMLATDAR**

This is to certify that Shri/_____ Son /Daughter of _____
_____ of village / town _____ of the
State of Goa belongs to the _____ caste/community, which is recognised
as a backward class under the Government of India, Ministry of Welfare, resolution No.
12012/68/93-BCC (C) dated 10th September, 1993 and resolution No. 12012/44/96-BCC (C) dated
6th December, 1996, published in Gazette of India, Extraordinary, Part I, Section I, dated 13th Sept,
1993 and dated 11th December, 1996 respectively, as also mentioned under Govt. of Goa notification
No. 13/3/84-LAWD/OBC dated 12.6.1987, No. 13 /25/ 92-SWDPart dated 4.10.1995, No. 13/1/97-
SWD dated 3.3.1997, No. dated 13.5.1997, No. dated 12.12.1997, No. dated 23.9.1998, No. dated
30.6.2000 as amended.

Shri/Kum. _____ and or his/her family
ordinarily resides at House No. _____ in village / town _____ Taluka _____ of Goa.

It is certified that he/she as on the date of issue of this certificate belongs to persons/sections of
non-creamy / creamy layer mentioned in column 3 of the schedule of the Government of India,
Department of Personnel & Training O.M. No. 36012/22/93/Est)SCT) of 1993.

Shri/Kum. _____ and or his/her family
ordinarily resides in village/town _____ of Goa and is non-migrant/migrant
(from the state of _____) as per the presidential order dated 19th
February, 1968.

Signature:.....

Designation:.....
(With seal of Office)

Place: _____
Date: _____

Note: The Term “Ordinarily reside” used here will have the same meaning as in section 20 of the
Representation of the Peoples Act, 1950. _____

2018-2019
INSTITUTE OF NURSING EDUCATION
BAMBOLIM-GOA
APPLICATION FORM FOR
M.Sc. Nursing Program

For Office Use Only

App. No _____ Registration No. _____

Academic record:

Sr. no.	Pre-degree /diploma/ degree	Year of passing	Duration	Examining authority	Total marks/Percentage	Remarks
1.	SSC					
2.	HSSC					
3.	PBB.Sc(N)/B.Sc(N)					

- 1) Form checked by..... 2) Form Double-checked by..... 3) Original documents checked by

**Affix
 passport size
 self attested
 photograph**

PERSONAL DATA

Name in full (in block letters, as per qualifying examination)

Sex _____ Date of Birth _____ Place of Birth _____

Age _____ Marital status: _____

Nationality: _____ Contact Nos. _____

Temporary Address: _____

Permanent Address: _____

Name and address of the institution/agency/hospital where last worked:

Category under which you wish to apply for – General, S.T., O.B.C., CSP, and physically handicapped (**Do Not tick**)

WRITE ONLY ONE CATEGORY: _____

Check list for the documents to be attached

- Please enclose self-attested certificates/documents as per requirements (Part-II, clause 3 of the prospectus). (Tick the certificates you have enclosed).
- No original documents** should be attached, as the admission committee shall not be responsible for loss of original documents.

ESSENTIAL CERTIFICATES FOR ALL CATEGORIES		
#	Certificates/Documents	Enclosed
1	Certificate of passing and statement of marks obtained at S.S.C. issued by the recognized board.	
2	Certificate of passing and statement of marks obtained at H.S.S.C. issued by the recognized board.	
3	B.Sc. Nursing/ P.C. B.Sc. Nursing passing Certificate	
4	Mark sheet of B. Sc. Nursing/P.C.B.Sc. Nursing	
5	B.Sc. Nursing Degree issued by the University	
6	Registration certificate from State Nursing Council	
7	Certificate of Birth from Registrar, Births and Deaths	
8	Certificate regarding residence from Mamlatdar on prescribed proforma (Annexure I)	
9	No objection Certificate from present employer	
10	Experience Certificate from employer	
11	TNAI Membership card	
CATEGORY CERTIFICATE		
1.	Certificate from Deputy Collector in case of Candidates from S.C./S.T./OBC (non- creamy layer) on prescribed proforma (Annexure II for S.C. % S. T. Annexure III for O.B.C.)	
2.	Certificate from the concern authorities regarding Central and State Government employee.	
3.	Certificate for physical handicapped from constituted Medical board of G.M.C. Hospicio Hospital or Asilo Hospital.	
4.	Medical examination report from Government Doctor Only	
FOR CANDIDATES OTHER THAN FROM GOA UNIVERSITY		
1	Migration Certificate	
2	Provisional Eligibility Certificate from Goa University	

Declaration by the Candidate

- I hereby state that I am eligible to be considered for admission to the M.Sc. Nursing program.
- I hereby agree, if admitted, to conform to the rules and regulations at present in force or that may hereafter be framed for the administration of the Institute and its associated hospitals/health centers. I undertake that, so long as I am a student of the Institute I will not do anything that is unworthy of the Institute's ideals or do anything that will interfere with its orderly working and discipline. If admitted, I undertake to complete the program. I also undertake to serve the Government of Goa in any part of the state for a period of five years after completion of the M.Sc. Nursing program if called upon to do so by the Government within a period of six months.
- I am aware that ragging is banned from the Institute of Nursing Education, Goa and that if I am found guilty of ragging I am liable for punishment as deemed fit by the Principal, Institute of Nursing Education.

Signature of the Candidate _____

Name of Candidate _____

Place: _____

Date: _____

SCHEDULE OF ADMISSION PROCESS 2018-2019

WORKING DAYS: MONDAY TO SATURDAY

TIME: MONDAY-FRIDAY: 10.00AM – 4.00PM

SATURDAY: 10.00AM – 12.00 NOON

Lunch Break: 01.00 P. M. – 2.00 P. M.

ALL DATES PERTAIN TO THE ACADEMIC YEAR 2018-2019

#	EVENT	DAY & DATE
1	Sale of prospectus and submission of application forms with certificates	Monday, September 3, 2018
2	Last date for receiving application forms with certificates	Monday, September 17, 2018
3	Display of eligibility list	Monday, September 24, 2018
4	Issue of hall ticket for entrance exam	Monday, September 24, 2018
5	Entrance exam	Wednesday, September 26, 2018
6	Display for provisionally selected and waitlisted Candidates	Monday, October 1, 2018
7	Admission for provisionally selected Candidates	Monday, October 08, 2018
8	Admission for selected waitlisted candidates	Tuesday, October 09, 2018